	<h1 style="text-align: center;">COVID-19 Protocols for Licensed Participants</h1> <p style="text-align: center;">OFFICIAL</p>	<p style="text-align: center;">INT-TL-102 (9 APR 2020)</p>
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Harness Racing Victoria ("HRV") is committed to ensuring that the safety of employees, visitors, contractors and licensed participants is prioritised above all else. The purpose of this guideline is to provide licensed participants with clear protocols, which must be followed at Race meetings and Trials in response to COVID-19.


This guideline must also be read in conjunction with the 'Covid-19 Racetrack Access and Operational Procedure' which is available via the [trots website](#).

This guideline must be complied with by all licensed participants entering club premises.

1. Requirements for Licensed Participants

To minimise the risk of contracting Covid-19 when attending race meetings or trials, Licensed Participants must:


- Only attend a Race meeting or Trial when engaged for that Race meeting or Trial OR ensure that they follow the protocols in relation to attending a race meeting as a member of the public.
- Not attend if the licensed participant is exhibiting any cold or flu-like symptoms.
- Only use the designated entry point, do not attempt to enter via 'shortcuts' or 'back entrances'.
- Participants should carry identification (eg driver's licence) and their HRV registration card.
- Ensure that they complete check-in to the race meeting venue via the Services Victoria [Club QR code](#). Stable hands will also be required to check-in using the [HRV Check-in form](#).
- It is a condition of entry to racetracks that all persons are required to be fully vaccinated against COVID-19 from 26 November 2021.
- Ensure that they show evidence of COVID-19 vaccination at check-in, in line with the government [Pandemic Orders](#).
- Refer to [Participant Instructions for accessing COVID-19 vaccination status](#) for types of vaccination evidence accepted.
- HRV and Country Clubs reserve the right to temperature test at any race meeting or trial, based on any prevailing circumstances, including, but not limited to government advice, the number of COVID-19 cases, community transmission and lockdown events. Where temperature testing is in force entry will be denied to those with temperatures of 37.6 or higher.
- Where a person is exhibiting cold or flu-like symptoms, they will **NOT** be permitted entry.
- Where displayed and required by [Pandemic Orders](#), abide by any signs advising of the maximum number of people permitted in each room at any one time. (Refer to Section 2 of this guideline for further details).
- Follow social distancing guidelines and remain 1.5 metres from others.

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- Mask wearing rules are subject to changes in government orders and HRV will respond to these changes by sending messages to industry participants and updating information on thetrots.com.au. Face masks must be worn in accordance with Government directives. For current directives, please refer to [DH face masks](#).
- Where mask wearing is not currently mandated by government directives, masks must be carried at all times and participants must put on masks if directed to do so by the Stewards or Club Officials.
- Masks play an important role in infection control, especially where it is not possible to maintain physical distancing.
- Ensure that when wearing PPE such as gloves and masks that they have familiarised themselves with the correct use of these items (refer to section 4 of this procedure for further details).
- Ensure that they regularly wash their hands for at least 20 seconds with soap and water or apply hand sanitiser (containing at least 60% alcohol) where there is no access to water e.g. on track. This is especially important after touching hard surfaces or equipment e.g. vehicles, door handles, gates, pens etc. (refer to section 3 of this guideline for further details)
- Maintain a high level of cleanliness in areas that they access. For example, clean up after themselves and place all rubbish in bins.
- Carry their own pen and do not share with others.
- Do not share drink bottles or other personal items.
- Adhere to advice provided on posters and instructional material related to coronavirus, social distancing and hand washing that are displayed at various locations around the racetrack.
- Observe the one vacant stall between each trainer's horses, where possible.
- Leave the racetrack once they have completed their engagement.
- Participants must follow the media guidelines as described in Section 15 of the [Racetrack Access and Operational Procedures](#).
- Participants must [report COVID-19 tests](#) to HRV.

2. Social Distancing Guidelines

Social distancing measures that have been advised by Federal and State Governments and Health Departments must be followed. The current measures must be followed by all participants:

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Maintaining, where practical, 1.5 metre distance between each person. Where this is not considered reasonably practicable, the period of time in which people are together must be restricted to the shortest amount of time possible to fulfil duties, and PPE must be worn.

- Using a mask as per government directives, where social distancing cannot be maintained or when directed by Stewards.
- Where displayed and required by government orders, abiding by the maximum number of people allowable in a room at any one time, as per the density quotient. Where required, signs will be displayed in each indoor room to clearly define the maximum persons allowed.

It is important to note that in the existing changing environment surrounding COVID-19, the above social distancing and mass gathering requirements may change. Should this be the case, Government directives will take precedence over the above processes.

3. Hand Washing and Cough Etiquette

The most effective way to prevent the spread of COVID-19 (Coronavirus) is by the regular and thorough washing of hands. The recommended duration for hand washing is at least 20 seconds, using soap and warm water. Where available, sanitisers (containing at least 60% alcohol) can be used as an adjunct to the handwashing process. Sanitisers are not an alternative to hand washing.

The virus also spreads when droplets are inhaled as a result of a person coughing or sneezing. All persons are reminded to practice 'cough etiquette' by sneezing and coughing into a tissue or their flexed elbow. It is important to dispose of tissues in the rubbish bin and to wash hands after coughing and sneezing.

Avoid touching your eyes, nose and mouth and always wash hands before eating or drinking.

4. Personal Protective Equipment (PPE)


When wearing a mask, it is important to ensure that you understand how to use them correctly and dispose of them properly. Information is available by following the link [WHO](#).

5. Contact tracing diary

HRV recommends that licensed participants and staff maintain a contact tracing diary that records interactions with others.

The contact tracing diary should record the following:

- Location
- Date

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- Time
- Names and contact details (phone number or email address) of those you have come in contact with. (where this information is known) Refer to [close-contacts](#). A variety of methods may be used to record movements and contacts. Examples include; email calendar, a contact tracing app, a manual diary or notebook.